

HORSLEY WOODHOUSE PARISH COUNCIL
Minutes of Annual Meeting of Horsley Woodhouse Parish Council held on
Tuesday 14th May 2019 at the British Legion, Horsley Woodhouse

63/19 Present

Councillors K Seals, (Chairman), S McGuinness, J Whitmore, I Ratcliffe

64/19 Election of Chairman

RESOLVED: Cllr K Seals was elected Chairman for the forthcoming year, there were no other nominations.

65/19 Election of Vice-Chairman

RESOLVED: Cllr S McGuinness was elected Vice-Chairman for the forthcoming year, there no other nominations.

66/19 Declaration of Office

All members signed the declaration of office.

67/19 Public Participation

RESOLVED: The carnival edition of the Wudhus News Carnival will be in colour.

RESOLVED: Members agreed that the carnival should have its own page on the website, all information to be sent to the Clerk for submission.

RESOLVED: The pavement competition poster was approved by members, this to be put on the agenda next month as a judge is to be approved.

68/19 Apologies

Cllr A Nathan, Cllr S Till and Cllr N and Cllr Illiffe

69/19 Variation of Order of Business

To move item 13 i) to public participation

70/19 Declaration of Members Interests

RESOLVED: Declaration of members' interests will be taken as they occur in the meeting

71/19 Minutes of Meeting held on Tuesday 1st April 2019

Item 54/19 should read Sunday 7th April 2019

RESOLVED: Members agreed the minutes were a correct record and duly signed by the Chairman.

72/19 Minutes of Parish Meeting dated Tuesday 1st April 2019

RESOLVED: Members agreed the minutes were a correct record and duly signed by the Chairman

73/19 Matters Arising

Clerk to remind Broomfield to mulch the plants opposite the Doctors.

Clerk to contact L Heaton regarding the amendments to the presentation board, the millennium wall has been rendered and is ready for the board to be erected. This is to be done as soon as possible.

74/19 Planning

Cllr Whitmore declared an interest in the following item.

TRE/2019/0461 – 140 Main Street Horsley Woodhouse,
Overall canopy reduction of Ash Tree
No objections

75/19 Report of the Clerk

a) Update of Financial Regulations 2019

RESOLVED: Members accepted the updated Financial Regulations.

b) Audit 2018

i) Letter of Engagement

The letter of engagement for the internal auditor was signed by the Chairman.

ii) Approval of AGAR section 1

RESOLVED: Section 1 was read and approved by the Councillors and duly signed by the Chairman.

iii) Approval of AGAR section 2

RESOLVED: Section 2 was read and approved by the Councillors and duly signed by the Chairman.

Comments from the internal auditor concerning the risk assessment not being updated was noted, Clerk to update the original risk assessment for approval at the next meeting until the new risk assessment from Cllr Till is complete.

c) CCTV

Clerk to obtain quotations for a cctv system to be erected by the Horeston Recreation Ground.

d) Bell Tower

This item is to be put on the agenda for the next meeting.

e) Christmas Lights

This item is to be put on the agenda for the next meeting.

f) Village Questionnaire

RESOLVED: Councillors agreed bring 3 ideas for future projects to the next meeting they would like the Council to achieve in the next 5 years.

g) Horsley Woodhouse Parish Council Website

This is still in the process of being put together, more articles photos are required.

RESOLVED: Members agreed that local groups i.e. scouts and school can have their own page on the Parish Council website. Future events which are taking place in the village hall to be put onto the website.

h) Carnival – Pavement Competition

i) Planters

The following planters to be planted up by
Cllr Nathan – Stainsby Avenue
Cllr Till – Church Lane
Cllr Ratcliffe – Fairfield
Cllr Whitmore – Post Office
Cllr McGuinness – Doctors
The Haven residents - Wood Lane

Members discussed that £18 be spent on purchasing plants for each planter.

This item to be put on the agenda for next meeting

76/19 Recreation Matters

Monthly Play Inspections

The new links have been installed on the chain bridge.

RESOLVED: Members agreed that Cllr McGuinness make a visual inspection of the Sitwell Recreation Ground on the 15th May and send the report to the Clerk.

Sitwell Recreation Ground damage

The Chairman reported that the area where the bonfire took place is damaged and there are a lot of potholes which require attending to before the Carnival takes place. Clerk to write to Scouts asking them to reinstate the surface, the Councillors are willing to meet on site to discuss the situation and how to ensure the surface is safe for the carnival, the councillors are considering withdrawing permission for any future bonfires if the area is not put back to its original state.

The rolls of carpet and rubbish require removing from site and the boundary posts to be reinstated as promised last year.

The new goal posts on the Sitwell Recreation Ground have been installed and are being used.

Horeston Recreation Ground

The new play equipment will be installed week commencing Tuesday 28th May.

Clerk to ask the practice manager if the contractors can have the code for the gate as they will be arriving at 7 in the morning and could be leaving around 7 in the evening.

Cllr Ratcliffe will remove the seat and the bin

Clerk to ask Kompan for a price for a new seat and bin

Clerk to ask Amber Valley if we can install a new bin by the picnic bench.

Cllr McGuinness to contact the school to invite them to the opening of the new playground in early July.

RESOLVED: Members agreed that Cllr Till to obtain a grant from Action Grants for sport equipment for the police project to engage with young people in the village.

77/19 Finance

RESOLVED: Approval for the following items for payments were given;

Shelter Maintenance	£30.34
Dawson Print	£396.00
British Legion – May meeting	£16.00
Came & Company Insurance	£984.00
Renewal of insurance policy	
Clerks salary and expenses	£504.80
Over 60's Club	£250.00
HMRC	£99.20

RESOLVED: Members agreed that the £1100 donation to the Church for cemetery maintenance be given.

Clerk to arrange Pestforce to visit the cemetery.

78/19 Date of next meeting

Tuesday 4th June 2019
Tuesday 2nd July 2019

The meeting closed at 9.30 pm