

HORSLEY WOODHOUSE PARISH COUNCIL
Minutes of Meeting of Horsley Woodhouse Parish Council held on
Tuesday 6th January 2026 Church Hall Horsley Woodhouse at 7.00pm

01/26 Present

K Seals (Chair), J Whitmore (Vice-Chair), S McGuinness, S Till, A James, L Higgins, M McGuinness
and A Miller

Clerk H Varty

Borough Councillor L Pizzev

No members of the public

02/26 Public Participation

Cllr Pizzev confirmed a speedwatch session had taken place on the 19th December near the Old Oak Pub with Cllrs Whitmore and M McGuinness. No speeders were recorded during the session.

Cllr Pizzev advised he had contacted the Doctors surgery to discuss the responsibility of maintaining the hedge with them and is awaiting communication from the interim manager.

Cllr Pizzev confirmed the draft community review from ABVC is available to make comments until February 12th 2026. He also advised that the affected properties will have been contacted by AVBC of the proposed changes.

03/26 Apologies

None.

04/26 Variation of Order of Business

It was agreed to move item 12 to the last agenda item.

05/26 Declaration of Members Interests

RESOLVED: Declaration of members interests will be taken as they occur in the meeting.

06/26 To determine which items if any from Part 1 of the agenda should be taken with public excluded.

None.

07/26 Approval of Minutes of Meeting held on Tuesday 2nd December 2026

Proposed by Cllr Higgins and seconded by Cllr McGuinness with minor amendments.

08/26 Matters arising

Cllr Till confirmed he had attended the Parish Liaison Forum in Matlock on December 8th. Cllr Till informed that there is a misunderstanding of what Borough and Parish Councils do and who is responsible for what. The forum discussed the reorganisation of local government and the demands of local services for each proposed offer.

Play Inspections including Ground Maintenance Site Audit

The clerk advised that Countrywide had completed a free audit of the recreation grounds with no immediate concerns.

- a) **Horeston Recreation Ground**
The hedges are still waiting to be cut. The clerk to chase.
- b) **Sitwell Recreation Ground**
The clerk confirmed that pest control had visited both recreation grounds.

10/26 Planning

No planning applications received.

11/26 Finance

- a) **RESOLVED:** Members agreed to the payments below.
- b) The clerk informed members of the payments made since the last meeting.
- c) The clerk quarterly reconcile is in progress.
- d) Save Kilburn and Horsley GreenBelt Campaign grant request-It was resolved to donate £1000 towards the cost of a traffic report.
- e) Horsley Woodhouse Community Association grant request- A request has been received for £1200. It was agreed that the clerk will ask HWCA to complete the new request form before a decision is made.
- f) Finance package quote- The clerk advised that a 3 months free trail is available for a finance package that would complete the AGAR forms, budget and cashbooks. The cost is then £10 per month. It was agreed to start the free trial and the clerk to feedback how it is working before the end of the trial.
- g) A payment to K Seals of £100 for the Christmas Light competition vouchers was agreed.

Payment Type	Reason for Payment	Amount £
H Varty	Salary	
Church Hall	Room Hire	24
Bus Shelter Maintenance	Bus Shelter Cleaning	40.51
L Higgins Microsoft	Company Package	12.10
G Long	Tree cutting	TBC

Payments made since last meeting

Payment Type	Reason for Payment	Amount £
H Varty	Website	129.60
Jonny Salt	Xmas event band	200.00
L Higgins	School crafts expense	107.25
Total		436.85

14/26 Community Governance Review Draft Recommendations

IN PROGRESS: Covered in public speaking. It was also agreed for the clerk to draft a letter informing residents towards the bottom of the Doctors Surgery of the proposed changes. The Parish Council will deliver the letters.

15/26 Purchase of speed limit signs £208.04

RESOLVED: The clerk confirmed the order has been requested and payment will be made to purchase the signs. The signs will be delivered to Cllr James.

16/26 Speed Indicator Device

IN PROGRESS: Cllr Higgins presented the latest data from the SID. It was highlighted that 8am-5pm is the rush hour times with speeding peaking at 10pm. The other Councillors thanked Cllr Higgins for his work collating the data and it agreed to review again in 2 months times. In the meantime it was discussed what the Parish Council want to achieve with the data collated and it was agreed to discuss at a future meeting along with what changes the Parish Council would like to see.

17/26 Speedwatch

IN PROGRESS: It was advised in public speaking that a session had taken place near the Old Oak pub with no recorded speeders.

18/26 Wudhus News – Review Content

The next edition deadline was confirmed for January 20th and Cllr Miller will collate the articles. It was agreed to publish the Christmas Lights competition winners in the coloured pages.

Correspondence has been received from a member of the public to print hamper donation photos in colour. As the coloured pages had been reserved for the Christmas Lights competition winners it was agreed that future articles could be printed in colour however there would not be enough space for any further coloured articles in the next edition.

19/26 Correspondence

The clerk advised there was no further correspondence.

20/26 Date of next meeting

Tuesday 3rd February at 7pm

Tuesday 3rd March at 7pm

21/26 Budget and Precept setting 2026/27

RESOLVED: The budget was set and it was agreed to raise the precept to £41685.00