

HORSLEY WOODHOUSE PARISH COUNCIL  
Minutes of Meeting of Horsley Woodhouse Parish Council held on  
Tuesday 3rd February 2026 Church Hall Horsley Woodhouse at 7.00pm

**27/26 Present**

K Seals (Chair), J Whitmore (Vice-Chair), S McGuinness, A James, L Higgins, M McGuinness

Clerk H Varty

Borough Councillor L Pizzev

No members of the public

**28/26 Public Participation**

Cllr Pizzev confirmed the domestic food waste collections would start this year and the rollout would come in different stages. There is no suggestion yet that there would be a decrease in domestic waste collections.

Cllr Pizzev also confirmed that information regarding the reorganisation of local government is still pending and the Community Governance review is still open to give feedback.

Cllr Pizzev gave an update for DCC issues which included potholes and that reported ones were currently being repaired. Cllr Seals will send evidence to Cllr Pizzev regarding a long-standing issue with a blocked drain.

**29/26 Apologies**

Cllrs S Till and A Miller

**30/26 Variation of Order of Business**

None.

**31/26 Declaration of Members Interests**

**RESOLVED:** Declaration of members interests will be taken as they occur in the meeting.

**32/26 To determine which items if any from Part 1 of the agenda should be taken with public excluded.**

None.

**33/26 Approval of Minutes of Meeting held on Tuesday 6<sup>th</sup> January 2026**

Proposed by Cllr James and seconded by Cllr Higgins.

**34/26 Matters arising**

None.

**Play Inspections**

An increase in dog fouling has been identified and it was agreed for the clerk to purchase some dog waste bags to give away near the recreation grounds to help with the issue. Cllr S McGuinness to organise once received.

**a) Horeston Recreation Ground**

The Chair Confirmed the hedge near the doctors surgery has been cut. It was agreed for the clerk investigate obtaining quotes for the hedge to be cut behind the playground and was granted powers to agree work within their authority level.

b) **Sitwell Recreation Ground**

The clerk will also investigate the hedges at Sitwell being cut whilst obtaining the quotes.

**35/26 Planning**

No planning applications received.

**36/26 Finance**

- a) **RESOLVED:** Members agreed to the payments below.
- b) The clerk quarterly reconcile has been completed by Cllr Till
- c) A new quote from G long has not yet been received.
- d) £324 for C S Jackson is the charge to the doctor's surgery for the hedge cutting from 2023 to 2026 . The clerk to inform them.
- e) Payments to C S Jackson for £1296 for hedge cutting around the recreation ground for 3 years from 2024 to 2026 and Dawson Print £552 Wudhus News printing were received after the agenda was published were also agreed.

<b>Payment Type</b>	<b>Reason for Payment</b>	<b>Amount £</b>
H Varty	Salary	
Church Hall	Room Hire	24
Bus Shelter Maintenance	Bus Shelter Cleaning	40.51
L Higgins Microsoft	Company Package	12.10
Ian Earl	Pest Control	516.00
G Long	Tree cutting	TBC
JGS	Grit	495.00

**37/26 Community Governance Review Draft Recommendations**

**RESOLVED:** The clerk confirmed the letters informing residents towards the bottom of the Doctors Surgery of the proposed changes have been delivered. A resident has responded back from the letter stating their preferences for the proposed changes and the clerk will communicate back confirming their preferences need to be confirmed via AVBC.

**38/26 Horsley Woodhouse Community Association Grant request**

**IN PROGRESS:** The clerk confirmed the new grant form has been sent to HWCA to complete before a decision is made.

**39/26 Appoint Internal Audit**

**IN PROGRESS:** The clerk confirmed a request for a quote from K Howe who has completed the Parish Council's recent audits, has been requested.

**40/26 Main Street and Church Lane Road Signs**

**IN PROGRESS:** Cllr James confirmed the road signs have been down for a couple of years and he has phoned AVBC to discuss. Cllr James was informed by AVBC that this will be dealt with by Dave Shaw. Cllr James to follow up in two weeks' time and will copy in Cllr Pizzey to any correspondence sent.

**41/26 Speed Indicator Device-Update on data and license renewal**

**IN PROGRESS:** The possibility of purchasing another SID's device was discussed. The clerk advised they would investigate the renewal of the lamp post license renewal process, and it was agreed for the clerk to also investigate if the SID'S grant from the Police and Crime Commissioner is still available.

**42/26 Speedwatch**

**IN PROGRESS:** A date for the next meeting is to be agreed.

#### **43/26 Councillor Vacancies**

IN PROGRESS: The clerk confirmed no applications have been received.

#### **44/26 Event Planning 2026 including the memorial sculpture**

IN PROGRESS: A date for a sub committee meeting is to be arranged.

#### **45/26 Wudhus News – Review Content**

The next edition deadline was confirmed for March 20<sup>th</sup>.

#### **46/26 Correspondence**

The clerk advised that correspondence has been received from a member of the public expressing their disappointment that a request for coloured photos to be printed for a charity event was not granted for the recent edition of the Wudhus News. The correspondence also stated that several people who had donated hamper items were also disappointed the request was declined. The Parish Council had previously responded to the request confirming the coloured pages for the latest Wudhus News edition had already been reserved but any future requests would be considered.

Cllr M McGuinness advised that he had attended the recent meeting hosted by the Save Kilburn and Horsley Greenbelt campaign and they had thanked Horsely Woodhouse Parish Council for their grant towards the traffic survey costs.

#### **47/26 Date of next meeting**

Tuesday 3<sup>rd</sup> March at 7pm

Tuesday 7<sup>th</sup> April 6.45pm Annual Parish

Meeting and 7pm Parish Council Meeting

Tuesday 5<sup>th</sup> May 7pm