

HORSLEY WOODHOUSE PARISH COUNCIL  
Minutes of Online Annual Meeting of Horsley Woodhouse Parish Council held on  
Tuesday 4<sup>th</sup> May 2021 via Zoom

**42/21 Present**

Councillors K Seals (Chairman), S McGuinness, S Till, A Nathan, J Whitmore and  
Cllr A James

**43/21 Public Participation**

None

**44/21 Apologies**

Cllr I Ratcliffe and Cllr R Illiffe

**45/21 Election of Chairman**

*RESOLVED:* Members agreed that Cllr Seals be appointed Chairman for the ensuing year.

**46/21 Election of Vice Chairman**

*RESOLVED:* Members agreed that Cllr McGuinness be appointed Vice Chairman for the  
ensuing year.

**47/21 Variation of Order of Business**

None

**48/21 Declaration of Members Interests**

*RESOLVED:* Declaration of members' interests will be taken as they occur in the meeting.

**49/21 Approval of Minutes of Meeting held on 6<sup>th</sup> April 2021.**

*RESOLVED:* Members agreed the minutes were a correct record and duly signed by the  
Chairman.

**50/21 Planning**

*AVA/2021/0473 – Single storey extension, Main Street*

No objections

**51/21 Recreation Matters**

**i) Millennium Wall**

Clerk to arrange a site meeting with contractor to look at the resurfacing of area in  
front of the wall, installing another seat and the installation of bollards.

Clerk to arrange for the mortar in the wall to be repaired.

*ii) Litter on the Recreation Grounds*

Clerk to purchase a litter bin for the Horeston Recreation Ground, with a covered top to contain the litter.

*iii) Roundabout – Sitwell Recreation Ground*

Clerk to arrange for a site meeting with contractor to discuss the location of a new roundabout on the site.

*iv) CCTV -Horeston and Sitwell Recreation Grounds*

Cllr Till declared an interest in the item below.

Clerk to arrange a site meeting for the installation of cctv on the Horeston Recreation Ground. The Scouts have given permission for the camera equipment to be installed in the Scout Hut.

**52/21 Finance**

The end of year financial report was circulated to members.

**RESOLVED:** Members approved the following payments,

DJB Industrial Products – vis vests	£21.60
S Till – Reimbursement for key	£3.60
PCC - Maintenance of Cemetery	£1200.00
Salary/expenses/HMRC	£598.75
NTS- Strimming/litter picking	£100.00
Dalc	£344.63
Shelter Maintenance	£30.96

**53/21 Correspondence**

M Baldwin – Broomfield – Work on the land adjacent to the doctors will take place on the 7<sup>th</sup> May. Members agreed to pay for the cost of a skip if required. Clerk to confirm with Broomfield if the planter requires moving.

**54/21 Date of next meeting**

Waiting for details from Dalc regarding risk assessments for face-to-face council meetings.

8<sup>th</sup> June 2021 and 6<sup>th</sup> July 2021.

The meeting closed at 19.54.